



Department of  
Aging

**John Kasich**, Governor  
**Stephanie M. Loucka**, Director

May 11, 2017

Mr. Nelson Burns, Director  
Coleman Professional Services  
5982 Rhodes Rd.  
Kent, OH 44240

Dear Director Burns:

Please find enclosed your original executed agreement and your Notice of Grant Award (NGA) in support of the Ohio Housing Trust Fund (OHTF) Resident Service Coordinator Program. The period of this award is May 1, 2017 through April 30, 2018.

Our Fiscal office will send the RFF file to your agency. Please complete and return the RFF on or before May 30, 2017. Submit RFF through our invoice email address; [ODAINVOICES@age.ohio.gov](mailto:ODAINVOICES@age.ohio.gov).

Thank you for working with us on this valuable project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steph M. Loucka", with a small "SM" monogram to the right.

Stephanie M. Loucka  
Director

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Enclosures



Department of  
Aging

John Kasich, Governor  
Stephanie M. Loucka, Director

### Notice of Grant Award

Sub-recipient: COLEMAN PROFESSIONAL SERVICES

Address: 5982 RHODES RD.  
KENT OH 44240-0000

Grant Name: Resident Services Coordinator  
Program (2017)

Grant Period: 05/01/2017 - 04/30/2018

Date of Award: 05/12/2017

Award Action: AWARD AUTHORIZED LEVEL OF NEW

Fiscal Year: 2017

CFDA#	Description	Previous Award	Current Award	Total Award	Matching Requirement
	Resident Services Coordinator	0	21,692	21,692	0
<b>TOTAL:</b>		<b>0</b>	<b>21,692</b>	<b>21,692</b>	<b>0</b>

The grantee must comply with all applicable rules, circulars, policies, and procedures as a condition of this grant, this award is also subject to revision, based upon funding reduction imposed at the State or Federal level.

REMARKS:

Stephanie M. Loucka, Director

246 North High Street 1st Floor  
Columbus, OH 43215-2406 U.S.A  
[www.aging.ohio.gov](http://www.aging.ohio.gov)

May 12, 2017

Date

Main: (614) 466-5500  
Fax: (614) 466-5741  
TTY: Dial 711